

## Step by Step instruction: Safe Sport/Abuse Awareness

1. Click on the link provided entitled "Safe Sport Training" located at (<https://www.usabdevelops.com/ItemDetail?iProductCode=OCAAAA&Category=ONLINE&WebsiteKey=f50aacb2-a59e-4e43-8f67-29f48a308a9e>)

\*\*\*IMPORTANT\*\*\*

2. IF you have not 'Created an account' there is a red box entitled "Sign in" at the top right hand side of the initial page- Click that red box.
3. The next page is a sign in splash page.

If you are new scroll down to the underlined and clickable wording entitled "[Create a new account](#)" which is located under the which is under the red inked 'forgot login?' and 'forgot password?' wording. You may have to scroll down on a phone.- Click on "Create a new account" and pick an easy password to remember.

4. Fill out the membership form. The site will AUTOFILL YOUR USERNAME AS YOUR EMAIL. Again just create an easy to remember password. Once finished- Click on the button entitled "Save"

\*Once this is done; it should be simple to get access to the training.

## Starting the training:

1. Click on the link provided entitled "Safe Sport Training" located at (<https://www.usabdevelops.com/ItemDetail?iProductCode=OCAAAA&Category=ONLINE&WebsiteKey=f50aacb2-a59e-4e43-8f67-29f48a308a9e>)
2. Click on the blue button entitled "Update cart"
3. Next page; Click on the underlined words at the top entitled "view cart" in red.  
\*\*If you have not signed in or accidentally signed out; simply put in your credentials and hit enter. This allows for step 4 to take place.
4. If you are signed in now; there is a blue button at the bottom of the page (may need to scroll) entitled "Submit Order"
5. Next page; at the top it will note "Click here to access your course: [Abuse Awareness for Adults](#)"-Click it.
6. Your In! Complete the training.
7. Once complete. Send a copy of certification to [andretsalas@yahoo.com](mailto:andretsalas@yahoo.com).